

January 26, 2015

- 04-15 Approval of the Agenda
- 05-15 Approval of the Minutes of the December 22, 2014 regular meeting
Concurrence with the payment of bills in December, pages 3-5, 8-11, 14-15, 17-18, 20-22, 24, and 26-33
Accept Personnel Report
Hire of Emily Murphy as Part-Time Employment Specialist
Hire of Audree Crites as Instructor-School Age
Rescind transfer of Riva Oliphant from Employment First Coordinator to VR Contract Coordinator
Resignation of Michelle Tow as Instructor - Preschool
Accept Inspection Report
Wagner Overhead Door, Inc. – Overhead Door Inspection
- 06-15 Concurrence with the payment of bills in December, pages 6, 12, 19, 25, 34, and 35
- 07-15 Concurrence with the payment of bills in December, pages 1 and 23
- 08-15 Concurrence with the payment of bills in December, page 2
- 09-15 Concurrence with the payment of bills in December, page 16
- 10-15 Concurrence with the payment of bills in December, pages 7 and 13
- 11-15 Approve Direct Service Contracts
- 12-15 Approve the following Finance Actions
Approve Intra-Fund Transfers
Approve Inter-Fund Transfers
- 13-15 Discontinue Providing Preschool Beginning 2015-2016 School Year
- 14-15 Amend the Early Intervention Workbook
- 15-15 Commit Funding for Targeted Case Management and Home and Community-Based Services for 2015
- 16-15 Authorize the Enrollment of Ten Additional Level 1 Waivers for Children with Intensive Needs
- 17-15 Adopt Program Calendar for 2015-2016
- 18-15 Create One Part-Time Preschool Instructor Position

ALLEN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

MINUTES
January 26, 2015

5:45 p.m. Regular Board Meeting
Conference Room
2500 Ada Road, Lima OH

I. Roll Call

The Allen County Board of Developmental Disabilities met in regular session on Monday, January 26, 2015 in the administration conference room. President Fleming called the meeting to order at 5:45 p.m. with the following roll call response:

Mr. Patrick Conrath, present
Mr. Robert McPheron, present
Mr. Thomas Fleming, present

Mr. Martin Garlock, present
Mrs. Ariel Meister, excused

Mrs. Linda Lehman, present
Ms. Phyllis Montrose, present

II. Focus

Mission The mission of the Allen County Board of Developmental Disabilities is to:

- Reduce Barriers
- Ensure Supports
- Expand Meaningful Community Involvement

Vision: Karen Garland read the vision statement. Karen is the Transportation Director. She has been employed in the Transportation Department since 2007. Karen's job duties include coordinating bus routes, coordinating the community placement schedule as well as supervising all of the transportation staff. We currently have 126 clients actively employed in the community. We have 19 vans, 7 bus routes and 11 staff cars. Karen said that the biggest challenges in the transportation department are snow days and making sure everyone makes it to work on time. Karen stated that she has good staff in the transportation department and our fleet is good. We have two mechanics that take very good care of all of our vehicles. We do not have GPS in any of the vehicles. Each community placement driver takes a cell phone with them and all busses have radios so she can communicate with her drivers at all times. Karen is currently doing the entire community placement schedule by hand. A majority of the clients have schedules that change weekly. Clients are responsible for turning their weekly schedule in to the transportation department. She said that if she could improve one thing, it would be to purchase some scheduling software to help with this. Karen was asked how the relationship with RTA is. She stated that sometimes communication is not the best (on both sides) but we have built a good relationship with them. They are becoming more consistent with having the same driver on each route, which is better for our clients.

Pledge of Allegiance

III. Revision and Acceptance of the Agenda

Item(s) Added

Requested By

Create Part-Time Preschool Instructor Position

Superintendent Baldrige

RESOLUTION 04-15:

Mr. Garlock moved to approve the agenda.

Mr. Conrath seconded the motion to approve the agenda.

Mr. Garlock, yes
Ms. Montrose, yes

Mrs. Lehman, yes
Mr. Conrath, yes

Mr. McPheron, yes
Mr. Fleming, yes

IV. Correspondence

- Thank you from the Beachler Family
- Thank you from Hope Cauley

V. Hearing of the Public

Reports – The Board requested a six-month update on the effectiveness of the Primary Service Provider model being implemented in Help Me Grow and Early Intervention. Rachel Staley and Emily Koenig presented on this topic. Rachael is an Early Intervention Specialist and Emily is a Help Me Grow Service Coordinator. When a family enrolls into our Early Intervention program, two people will go to the home and do an evaluation. The team, which consists of Physical Therapists, Occupational Therapists, Speech Therapists, Early Intervention Specialists and Help Me Grow Service Coordinators, meet to decide who will best serve that family. Each family will have access to the entire team and get all of the services that they need, but they will have one contact person. Emily stated that most people are generally happy to have less people come into their home and have less visits. The frequency of the visits depends on the child and the need of the family. Rachael stated that the biggest challenge has been going from the old way of doing things to the new way after doing it for so long. They were comfortable with old roles and now have more pressure with their new roles. Barb Blass stated that they were growing in this area and working out all of the concerns and issues. Joint visits will decrease once they are more comfortable with their new roles. We currently have 90 clients and 16 on intake (which means they are not completely enrolled yet but going through the process to get enrolled). The need for services is re-determined annually. Help Me Grow is currently funded through the State and overseen by the Family and Children First Council (FCFC). The Board administers the program.

VII. Consent Agenda

SUPERINTENDENT’S RECOMMENDATION 05-15: Superintendent Baldrige recommended the Board consent to the following items:

- A. Approval of the minutes of the regular meeting of the Allen County Board of Developmental Disabilities held on December 22, 2014.
- B. Concurrence with the payment of bills for programs operated by the Allen County Board of Developmental Disabilities during the month of December pages 3 – 5, 8 – 11, 14 – 15, 17 – 18, 20 – 22, 24, and 26 - 33.
- C. Accept Personnel Report – Updated 1/2/15

1. New Hires
 - a. Emily Murphy was hired as a Part Time Employment Specialist effective January 5, 2015 at an hourly rate of \$13.15.
 - b. Audree Crites was hired in the position of Instructor-School Age effective January 8, 2015 at the Masters Step I level of the salary schedule.
2. Transfer
 - a. Rescind - Riva Oliphant's transfer from Employment First Coordinator to VR Contract Coordinator effective January 1, 2015 at the same salary amount.
3. Terminations
 - a. Michelle Tow resigned from her position as Instructor – Preschool effective January 23, 2015.

D. Accept Inspection Report

Type:	Overhead Door Inspection
Inspector:	Wagner Overhead Door, Inc.
Date:	December 2, 2014
Finding:	16 doors were adjusted and/or repaired
Corrective Action:	All items have been corrected.

Mr. Conrath moved to accept the recommendation of the Superintendent.

Mr. McPheron seconded the motion to accept the recommendation of the Superintendent.

Mrs. Lehman, yes	Mr. McPheron, yes	Ms. Montrose, yes
Mr. Conrath, yes	Mr. Garlock, yes	Mr. Fleming, yes

VIII. Exception Agenda

SUPERINTENDENT'S RECOMMENDATION 06-15: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of Developmental Disabilities during the month of December, pages 6, 12, 19, 25, 34 and 35.

Mr. Garlock moved to accept the recommendation of the Superintendent.

Mrs. Lehman seconded the motion to accept the recommendation of the Superintendent.

Mr. McPheron, yes	Ms. Montrose, yes	Mr. Conrath, yes
Mr. Garlock, yes	Mrs. Lehman, yes	Mr. Fleming, abstain

SUPERINTENDENT'S RECOMMENDATION 07-15: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of Developmental Disabilities during the month of December, pages 1 and 23.

Ms. Montrose moved to accept the recommendation of the Superintendent.

Mr. McPheron seconded the motion to accept the recommendation of the Superintendent.

Ms. Montrose, yes
Mrs. Lehman, abstain

Mr. Conrath, yes
Mr. McPheron, yes

Mr. Garlock, yes
Mr. Fleming, abstain

SUPERINTENDENT’S RECOMMENDATION 08-15: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of Developmental Disabilities during the month of December, page 2.

Mr. Garlock moved to accept the recommendation of the Superintendent.

Ms. Montrose seconded the motion to accept the recommendation of the Superintendent.

Ms. Montrose, yes
Mrs. Lehman, abstain

Mr. Conrath, yes
Mr. McPheron, yes

Mr. Garlock, yes
Mr. Fleming, yes

SUPERINTENDENT’S RECOMMENDATION 09-15: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of Developmental Disabilities during the month of December, page 16.

Ms. Montrose moved to accept the recommendation of the Superintendent.

Mrs. Lehman seconded the motion to accept the recommendation of the Superintendent.

Mr. Conrath, abstain
Mr. McPheron, yes

Mr. Garlock, yes
Ms. Montrose, yes

Mrs. Lehman, yes
Mr. Fleming, abstain

SUPERINTENDENT’S RECOMMENDATION 10-15: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of Developmental Disabilities during the month of December, pages 7 and 13.

Ms. Montrose moved to accept the recommendation of the Superintendent.

Mr. Garlock seconded the motion to accept the recommendation of the Superintendent.

Mr. Garlock, yes
Ms. Montrose, yes

Mrs. Lehman, abstain
Mr. Conrath, yes

Mr. McPheron, yes
Mr. Fleming, yes

IX. Superintendent's Report

A. Administrative

1. Children’s Services Report
2. Adult Services Report
 - Marimor Industries Financial Reports included for Finance Committee only
3. Community Support Services Report
 - Minutes of the December 11, 2014 LODDI, Inc. Meeting
 - LODDI, Inc. Financial Reports included for Finance Committee only
4. Human Resource Report and HR Newsletter

X. Old Business

XI. Committee Reports

A. Ethics Council – Met January 26, 2015

ETHICS COUNCIL RECOMMENDATION 11-15: The Ethics Council recommended and so moved the Board approve the following direct service contract as presented:

<u>Provider</u>	<u>Contract Period</u>	<u>Contract Rate</u>
RMS, Inc.	1 year	\$18.44 per hour \$ 0.45 per mile
RMS, Inc.	1 year	\$18.44 per hour \$ 0.45 per mile

Mr. Garlock moved.

Mr. McPheron seconded the motion.

Mrs. Lehman, yes

Mr. McPheron, yes

Ms. Montrose, yes

Mr. Conrath, yes

Mr. Garlock, yes

Mr. Fleming, yes

B. Finance Committee – Met January 23, 2014

Mr. Garlock stated that the Board ended the year with Revenue at approximately 13.8 million dollars, which was about \$700,000 under budget. Expenditures were approximately \$15.6 million, which was \$300,000 under budget. We are still having timing issues with our Medicaid billing. The Board had contracted with The Billing Connection (TBC) to do the Medicaid billing and it has been problematic. They have not been reaching the efficiency that we expected and their services have been sub-par. Martha and Superintendent Baldrige will be meeting with them soon to resolve these issues.

Superintendent Baldrige stated that March is Disability Awareness Month. We will be starting to send out postcards to get our message out that we are not just Marimor anymore and that we fund a lot of different programs. This will start our education process for the upcoming levy. We will have to register to be on the ballot by August. Superintendent Baldrige will be creating a levy committee soon.

FINANCE COMMITTEE RECOMMENDATION 12-15: The Finance Committee recommended and so moved the Board approve the following intra-fund transfers and inter-fund transfers:

Intra-Fund Transfers

From 10010117 173001 General Fund, Administration, Workman’s Compensation
To 10010117 176020 General Fund, Administration, Employee Screenings
\$2,500 to cover expenses to the end of the year.

From 10010131 340599 General Fund, Administration, Services Sundry
To 10010131 370655 General Fund, Administration, Inservice/Professional Growth
\$993.37 to cover costs for the OACDD convention

From 30030217 171001 General Fund, Children's Services, Early Intervention, PERS
To 30030217 170005 General Fund, Children's Services, Early Intervention, Salary
\$700 to cover the cost of hiring an additional person

From 40040117 170043 General Fund, Adult Services Support, Salary – Temporary Employees
To 40040117 170005 General Fund, Adult Services Support, Salary – Employees
\$10,035 to cover a retirement payoff that was not budgeted

From 40040331 370400 General Fund, Adult Services, Medicaid Match & Adm., State Match Funds
To 40040331 370306 General Fund, Adult Services, Medicaid Match & Adm., MAC Adm. Fee
\$996.38 to cover costs to the end of the year

From 70070117 170043 General Fund, Community Support Services, Salary – Temporary Employees
To 70070117 170005 General Fund, Community Support Services, Salary – Employees
\$250 to cover costs to the remainder of the year

From 50050117 170046 General Fund, Transportation, Salary – Temporary Employee – Bus Drivers
To 50050117 170005 General Fund, Transportation, Salary – Employees
\$700 to cover costs to the end of the year

From 50050117 170046 General Fund, Transportation, Salary-Temporary Employee-Bus Driver
To 50050117 170042 General Fund, Transportation, Salary-Bus Drivers
\$1,000 to cover costs to the end of the year

From 40040617 170043 General Fund, Adult Services Supported Employment, Salary – Temporary
To 40040617 170005 General Fund, Adult Services Supported Employment, Salary – Employees
\$2,100 to cover unbudgeted vacation and sick leave payout due to a retirement

From 50050117 171001 General Fund, Transportation, PERS
To 50050117 175004 General Fund, Transportation, Dental Insurance
\$4.52 to cover costs to the end of the year

From 70070117 170043 General Fund, Community Support Services, Salary-Temporary Employees
To 70070117 171001 General Fund, Community Support Services, PERS
\$1,500 to cover costs to the end of the year

From 70070117 340599 General Fund, Community Support Services, Services Sundry
To 70070117 170005 General Fund, Community Support Services, Salary – Employees
\$21,600 to cover the cost of an SSA that was not budgeted for

From 90090117 175012 General Fund, Help Me Grow, Medical Premiums – H.S.A.
To 90090117 175003 General Fund, Help Me Grow, Life Insurance Premiums
\$6.30 to cover costs to the end of the year

From 90090117 175012 General Fund, Help Me Grow, Medical Premiums – H.S.A.
To 90090117 175004 General Fund, Help Me Grow, Dental Premiums
\$71.48 to cover the costs of an additional person

From 24601517 171001 Early Childhood Special Education IDEA FY14, PERS
 To 24601517 170005 Early Childhood Special Education IDEA FY 14, Salary (Project 46014)
 \$1,268.44 to cover costs to the end of the year

From 24601517 172001 Early Childhood Special Education IDEA FY14, Medicare
 To 24601517 171002 Early Childhood Special Education IDEA FY14, STRS (Project 46014)
 \$132.20 to cover costs to the end of the year

From 24601517 171001 Early Childhood Special Education IDEA FY14, PERS
 To 24601517 171002 Early Childhood Special Education IDEA FY14, STRS (Project 46014)
 \$134.22 to cover costs to the end of the year

From 24601517 173001 Early Childhood Special Education IDEA FY14, Workers Compensation
 To 24601517 171002 Early Childhood Special Education IDEA FY14, STRS (Project 46014)
 \$145.56 to cover costs to the end of the year

From 24601517 175004 Early Childhood Special Education IDEA FY14, Dental
 To 24601594 940001 Early Childhood Special Education IDEA FY14, Advance Out (Project 46014)
 \$120.81 to cover costs for the remainder of the year

From 24691517 170005 Special Education, Part B, IDEA FY15, Salary – Employees
 To 24691517 173001 Special Education, Part B, IDEA FY15, Workers Comp (Project 46914)
 \$678.66 to cover costs to the end of the year

From 24691517 170005 Special Education, Part B, IDEA FY15, Salary – Employees
 To 24691594 940001 Special Education, Part B, IDEA FY15, Advance Out (Project 46914)
 \$7,852.15 to cover costs to the end of the year

From 40184141 410101 Permanent Improvement, Building and Grounds
 To 40184141 410402 Permanent Improvement, Equipment Office
 \$3,310.38 to cover costs to the end of the year

From 10010131 320001 General Fund, Administration, HRA Employer Liability
 To 40040117 170005 General Fund, Adult Services Support, Salary – Employees
 \$14,000 to cover a retirement payout not budgeted

From 10010131 320001 General Fund, Administration, HRA Liability
 To 40040617 171001 General Fund, Adult Services, Supported Employment, PERS
 \$4,423.97 to cover costs not anticipated

From 10010131 320001 General Fund, Administration, HRA Liability
 To 40040617 172001 General Fund, Adult Services, Supported Employment, Medicare
 \$450 to cover costs to the end of the year

From 10010131 320001 General Fund, Administration, HRA Liability
 To 40040617 170005 General Fund, Adult Services Supported Employment, Employee – Salary
 \$3,800 to cover costs to the end of the year

From 40040517 171001 General Fund, Adult Services, Facility-Based, PERS
 To 40040617 170005 General Fund, Adult Services, Supported Employment, Employee-Salary
 \$7,190 to cover costs to the end of the year

From 40040517 175012 General Fund, Adult Services, Facility-Based, Medical Premiums – H.S.A.
 To 40040617 170005 General Fund, Adult Services, Supported Employment, Employees-Salary
 \$6,500 to cover costs to the end of the year

From 70070131 340599 General Fund, Community Support Services, Services Sundry
 To 40040617 170005 General Fund, Adult Services, Supported Employment, Salaries-Employees
 \$14,910 to cover costs to the end of the year

From 10010117 173001 General Fund, Administration, Worker’s Compensation
 To 50050121 215001 General Fund, Transportation, Gas and Oil
 \$15,616.77 to cover costs to the end of the year

From 30030131 340233 General Fund, Children’s Services Support, Speech Services
 To 30030231 340232 General Fund, Children’s Services, Early Intervention, Occupational Therapy
 \$15,000 to cover costs to the end of the year

From 30030131 340233 General Fund, Children’s Services Support, Speech Services
 To 30030231 340234 General Fund, Children’s Services, Early Intervention, Physical Therapy
 \$11,000 to cover costs to the end of the year

From 30030117 171001 General Fund, Children’s Services Support, PERS
 To 60060117 170005 General Fund, Cafeteria, Salary – Employees
 \$3,600 to cover costs to the end of the year

From 30030417 170005 General Fund, Children’s Services, School Age, Salary – Employees
 To 30030117 170005 General Fund, Children’s Services, Support, Salary – Employees
 \$9,315 to cover cost of a speech therapist not budgeted

From 30030417 170005 General Fund, Children’s Services, School Age, Salary – Employees
 To 30030117 172001 General Fund, Children’s Services, Support, Medicare
 \$250 to cover costs not included in the budget

From 30030417 170005 General Fund, Children’s Services, School Age, Salary-Employees
 To 90090117 170005 General Fund, Help Me Grow, Salary – Employees
 \$18,100 to cover costs of increased hours

From 30030417 170005 General Fund, Children’s Services, School Age, Salary – Employees
 To 90090117 171001 General Fund, Help Me Grow, PERS
 \$1,526.55 to cover costs due to increased hours

From 30030417 172001 General Fund, Children’s Services, School Age, Medicare
 To 90090117 172001 General Fund, Help Me Grow, Medicare
 \$225 to cover costs due to increased hours

Inter-Fund Transfers

From 10010194 940001 General Fund, Administration, Advance Out
To 24600492 590902 Early Childhood Special Education IDEA FY14, Advance In
\$2,000 a budgeted amount to grant fund

From 10010194 940001 General Fund, Administration, Advance Out
To 24690492 590902 Special Education, Part B IDEA FY15, Advance In
\$4,117 a budgeted amount to grant fund

Mr. Garlock moved.

Mr. Conrath seconded the motion.

Mr. McPheron, yes
Mr. Garlock, yes

Ms. Montrose, yes
Mrs. Lehman, yes

Mr. Conrath, yes
Mr. Fleming, yes

C. Personnel Committee

D. Planning Committee – Met January 15, 2015

1. Discontinue Providing Preschool Beginning 2015-2016 School Year

State law requires county boards of ed to notify public schools in their catchment area by February 1 if the Board decides to no longer provide a school service during the following school year. The current situation causes us to strongly consider closing our preschool effective next year. This consideration was prompted by the resignation of our preschool instructor a week ago. About two years ago, Lima City schools made the decision to serve their own preschool children rather than send them to Marimor. That immediately cut our preschool program in half. This year, we are serving six preschool students. Four of them will graduate at the end of this school year leaving only two students to be displaced if we were to close. It is likely that we would have some new children apply. Out of Help Me Grow, we have 5 children turning three. Three of them are Elida students and Elida tends to serve their own. That leaves 2 new students for next year plus any we're not aware of. We could be looking at a class as small as four. The administration of preschool is completely different than administering the school age program. We are being required to implement Step Up To Quality which is costing us a lot of work. Continuing the administrative function for 4-6 students makes the cost per student huge. Another reason to not provide preschool is that families come to Marimor School and become very comfortable with our environment. It is then more difficult for them to try public school at the end of preschool. Our Board policy prohibits us from enrolling children into our school age program unless they have severe behavior or medical needs. Having only one preschool teacher leaves the teacher very isolated without a peer group to network with.

Planning Committee Recommendation 13-15: The Planning Committee recommended and so moved that the Allen County Board no longer provide preschool services beginning in the 2015-2016 school year. Further Superintendent Baldrige is directed to notify the public schools in Allen County of this decision by February 1, 2015.

Mrs. Lehman moved.

Mr. McPheron seconded the motion of the Planning Committee.

Ms. Montrose, yes
Mrs. Lehman, yes

Mr. Conrath, yes
Mr. McPheron, yes

Mr. Garlock, yes
Mr. Fleming, yes

E. Policy Committee

XII. New Business

A. Amend the Early Intervention Handbook

The Early Intervention Handbook has been updated with adding new staff and updating pictures. A non-discrimination statement has been added on the cover.

SUPERINTENDENT RECOMMENDATION 14-15: Superintendent Baldrige recommended that the Board amend the Early Intervention Handbook as discussed.

Mr. Garlock moved to accept the recommendation of the Superintendent.

Mr. Conrath seconded the motion to accept the recommendation of the Superintendent.

Ms. Montrose, yes
Mrs. Lehman, yes

Mr. Conrath, yes
Mr. McPheron, yes

Mr. Garlock, yes
Mr. Fleming, yes

B. Commit Funding for Targeted Case Management and Home and Community-Based Services for 2015

The breakdown of the nonfederal match requirements for 2015 is as follows:

Targeted Case Management	\$515,000
Day Service and Non-Medical Transportation	\$863,127
Residential Match	\$165,795

Authorizations for County Board Day and NMT has held fairly steady over the last year. Revenue is down just under \$14,000, Day and NMT provider match has increased \$110,299. Residential match has increased \$158,503. Overall Picture: Total Revenue from Medicaid (not including TCM) is down \$270,991. Our match commitment requirement increased from 36.84% to 37.26%.

SUPERINTENDENT RECOMMENDATION 15-15: Superintendent Baldrige recommended that the Board commit an estimated \$1,543,922 as payment for the nonfederal share of Medicaid expenditures for targeted case management and home and community-based services during 2015, in accordance with §5126.0510 and §5126.059 of the Ohio Revised Code to assure services will be available in a manner that conforms to all applicable state and federal laws. The Board will also pay associated fees as required by the State. It is fully understood the payment of the nonfederal share represents an ongoing financial commitment to the Allen County Board of Developmental Disabilities. This commitment assumes the continuation of \$2,109,071 in State allocation.

Ms. Montrose moved to accept the recommendation of the Superintendent.

Mr. Garlock seconded the motion to accept the recommendation of the Superintendent.

Mr. Conrath, yes
Mr. McPheron, yes

Mr. Garlock, yes
Ms. Montrose, yes

Mrs. Lehman, yes
Mr. Fleming, yes

- C. Authorize the Enrollment of Ten Additional Level 1 Waivers for Children with Intensive Needs.

A goal identified in our strategic plan is to, “Partner with FCFC to increase waiver and other supports to children and their families.” Over the past several years, we have continued to increase SSA services to children and their families, but we have only approved Level 1 Waiver enrollment of 10 children with the priority category of children with intensive needs. That resolution was passed nearly two years ago - in April of 2013. Of those who were identified, nine are still enrolled and most are benefiting greatly from the waiver. We are also cost-sharing the match with the Children’s Services Board on 6 of the nine enrollments!

Many of the children/families we serve on SSA have extremely intensive needs. Our SSAs are often frustrated because with the exception of waivers, we really have little to offer these families. We do refer for Family and Children First Council – Intersystems supports when appropriate, but the needs of these families far surpass the available resources. The base match cost (excluding any potential emergency or home modification needs) of 10 waivers would be \$18,630.00. Our cost would be considerably less with expected shared funding of match with our FCFC partners. Fund 2077 continues to be well funded. At the current time, we clearly have the financial means to support these additional waivers.

The addition of 10 waivers will also increase our infrastructure needs, primarily in SSA services. We have already budgeted to add an additional SSA to serve children in July of 2015 so the need for additional staff support should be met with that hiring.

SUPERINTENDENT’S RECOMMENDATION 16-15: Superintendent Baldrige recommended the Board authorize the addition of ten Level I Waivers specifically for the purpose of servicing children with intensive needs in accordance with our Annual Action Plan.

Mr. McPheron moved to accept the recommendation of the Superintendent.

Mrs. Lehman seconded the motion to accept the recommendation of the Superintendent.

Mr. Garlock, yes
Ms. Montrose, yes

Mrs. Lehman, yes
Mr. Conrath, yes

Mr. McPheron, yes
Mr. Fleming, yes

- D. Adopt Program Calendar for 2015-2016

This year, we must switch to hours of classroom instruction instead of days. In preparation, we moved the bus loading time back to 3:00 p.m. Somehow over time, the loading time had slid back to 2:45 p.m. We now need the extra fifteen minutes. Because we have high school students, we need to provide instruction for 1,001 hours per year. The law specifically excludes breakfast and lunch time; however, since our teachers are with the children and teaching during breakfast and lunch, we will ask the Department of Education for a waiver. It will be necessary for each child to have a goal on their Individual Education Plan to be worked on during breakfast and lunch. The teacher’s union contract calls for 184 days of work. Two

days closed for IEP development and two for in-service training are counted in the hours. There are two days that teachers are working that don't count in the total hours.

This change negates the calamity day article in the AFSCME contract. That is currently being negotiated.

SUPERINTENDENT RECOMMENDATION 17-15: Superintendent Baldrige recommended that the Board adopt the program calendar as presented.

Mr. Conrath moved to accept the recommendation of the Superintendent.

Ms. Montrose seconded the motion to accept the recommendation of the Superintendent.

Mrs. Lehman, yes
Mr. Conrath, yes

Mr. McPheron, yes
Mr. Garlock, yes

Ms. Montrose, yes
Mr. Fleming, yes

E. Create One Part-Time Preschool Instructor Position

SUPERINTENDENT RECOMMENDATION 18-15: Superintendent Baldrige recommended that the Board create a Part-Time Preschool Instructor Position (CS-307).

Mr. Garlock approved the recommendation of the Superintendent.

Ms. Montrose seconded the recommendation.

Mrs. Lehman, yes
Mr. Conrath, yes

Mr. McPheron, yes
Mr. Garlock, yes

Ms. Montrose, yes
Mr. Fleming, yes

XIII. Board Discussion

President Fleming informed the Board that he attended a two hour webinar as the Advocacy Chair for the Board. He will keep the Board informed of changes in legislation that will affect us.

President Fleming will be working on the new committee assignments.

Mrs. Lehman attended an Association meeting. At the meeting they discussed the fact that CMS said that county boards cannot be a funder and a provider. The Association had put together a response for CMS asking if we could grandfather current clients so as not to disrupt the clients lives and anyone new to the program would follow the new legislation. CMS said no to grandfathering. They said that county boards are out of compliance and we need to file a plan of correction. CMS would not give us a timeline to implement the changes.

XIV. Other Items to Come Before the Board

XV. Adjournment

Mr. Conrath moved to adjourn the meeting at 7:40 p.m.

Mr. McPheron seconded the motion to adjourn.

Mr. McPheron, yes
Mr. Garlock, yes

Ms. Montrose, yes
Mrs. Lehman, yes

Mr. Conrath, yes
Mr. Fleming, yes

Regular Board Meeting
February 24, 2015
Allen County Board of Developmental Disabilities
2500 Ada Road
Lima, OH 45801

Chris Calvelage, Clerk

Phyllis Montrose, Recording Secretary