

## **NOTICE OF AVAILABLE POSITION**

**POSITION TITLE:** Intervention Specialist (For School Year 2017-2018)

**SALARY RANGE:** \$36,000 – \$56,160

**DUTIES:** Develops and implements the IEP according to policy, procedures and the law.

Develops and implements a classroom curriculum which promotes the achievement of individual student goals driven by the IEP, school goals/mission, the Course of Study, and the ODE academic content standards. Classroom environment promotes learning for all students.

Creates and maintains a classroom environment which is healthy, safe and meets the daily living needs for all students.

Uses assistive technology (e.g. communication devices-low & high tech; intellikeys & intellitools; projector, computer for instructional purposes, etc.) in the classroom to assure that all students can participate to the fullest extent possible in instructional activities.

Creates and implements classroom management strategies which promote positive behaviors for all students.

Assesses the performance level and educational progress of all students and uses this data to adjust instruction, to complete the ETR/IEP, and to complete all mandated assessments and documentation (e.g. Alternate Assessment, rubrics).

Coordinates services for students and establishes positive relationships with families.

Makes positive contributions which promote the achievement of ACBDD and Marimor School mission and goals to facilitate a positive school climate.

**DUTIES (cont.):**

Expected to serve on committees as assigned.

Must abide by all policies and procedures of the Allen County Board of DD.

**QUALIFICATIONS:**

Bachelor's Degree in Education; ODE License for Intervention Specialist (Mild to Moderate or Moderate to Intensive needs)

Must meet highly qualified teacher requirements as established by the Ohio Department of Education.

Must have a valid Ohio driver's license with a record that is acceptable by the agency's insurance carrier as verified by an annual driver's abstract.

Written and oral communication skills as well as organizational skills.

Establish and maintain rapport with students, staff, parents and other professionals.

Ability to develop and implement behavior management strategies, using the least intrusive techniques available.

Ability to work effectively as the leader of the interdisciplinary team.

Ability to assess curriculum materials and make recommendations for improvement.

Ability to provide systematic program instruction and evaluate student progress.

Periodic receipt of acceptable criminal background checks from the Ohio Bureau of Criminal Identification and Investigation (BCII) and the Federal Bureau of Investigation (FBI) are required.

Must pass drug screening tests and physical requirements.

Must be physically capable to lift, carry, and move individuals served, including children, adolescents, and adults in a safe manner, according to in-service training.

Must provide proof of liability insurance on personal vehicles.

Must actively promote teamwork and good public relations in interactions with individuals served, parent organizations, fellow employees, advocates, community organizations, other service providers and industry.

**RESPONSIBLE TO:** Director of Education

**HOURS:** Monday – Thursday 8:30 AM – 4:00 PM  
Friday 8:30 AM – 3:30 PM  
184 days per negotiated agreement

**CONTACT:** Christine Calvelage, Human Resource Manager  
Allen County Board of Developmental Disabilities  
2500 Ada Road  
Lima, OH 45801  
(419) 221-1385, Ext. 1247

**DATE POSTED:** April 3, 2017

**FINAL DATE FOR  
ACCEPTING  
APPLICATIONS:** Until filled\*\*

**APPLICATION/  
TRANSFER  
PROCEDURE:**

**\*\*Persons presently employed by this agency must submit an *Application for Internal Job Posting*.**

**Persons not employed with this agency, please submit an Application for Employment and/or resume and cover letter to: Human Resources Department, Allen County Board of Developmental Disabilities, 2500 Ada Road, Lima, OH 45801 or [hr@acbdd.org](mailto:hr@acbdd.org).**

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