

September 27, 2016

89-16 Approval of the Agenda

90-16 Approval of the Minutes of the July 26, 2016 Regular Board Meeting and the August 24, 2016 Special Board Meeting

Concurrence with the payment of bills in July and August

Accept the following Personnel Actions:

Transfer of David Howard from Intervention Specialist to Substitute Intervention Specialist

Resignation of Kimberly Eley as Custodial Worker

Resignation of Kimberly Newfer as Intervention Specialist

Accept the following Inspection Report:

Mike Fitzgerald – 6-Month Asbestos Surveillance Report

91-16 Approve Direct Service Contracts Involving Payment to Eligible Individuals or Immediate Family Member of Eligible Individual

92-16 Review of Ethics Checklist for the following Employees:

Bullock and Nance

G. von derEmbse and K. von derEmbse

93-16 Approve the Memorandum of Agreement with Marimor Education Association (MEA)

94-16 Ratify the Negotiated Agreement with Local 1770/Chapter C/Council 8 of the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME)

95-16 Abolish, Create and Amend Position Descriptions

Developmental Specialist II

Speech Therapist – Early Intervention

Employment Navigator SSA Supervisor

Transition Carry-over Employee – Scanner/SSA/Business Office Support

Educational Aide

Educational Aide (Substitute)

Secretary/Receptionist (Substitute)

School Nurse (Substitute)

Investigative Agent/Community Outreach Specialist

Investigative Agent

96-16 Approve Position Assignments and Salaries

97-16 Approve Management Contracts

98-16 Approve Substitute Wages

99-16 Approve the following Policies

Policy 5.2.14 Nepotism

Policy 1.13 Table of Organization

100-16 Approve Contract for Shared Services with Putnam County Board of DD

101-16 Approve Contract for Occupational Therapy and Physical Therapy

102-16 Recommend Placing Items on GovDeals.net for Auction

103-16 Approve Revision to the United Way Incentive

ALLEN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

MINUTES

September 27, 2016

5:30 p.m. Regular Board Meeting

Administration Building

2500 Ada Road, Lima OH

I. Roll Call

The Allen County Board of Developmental Disabilities met in regular session on Tuesday, September 27, 2016 in the Administration Board Room. President Fleming called the meeting to order at 5:30 p.m. with the following roll call response:

Mr. Patrick Conrath, present
Mr. Robert McPheron, present
Mr. Thomas Fleming, present

Mr. Martin Garlock, excused
Ms. Phyllis Montrose, present

Mrs. Linda Lehman, present
Mrs. Melissa Weaver, present

II. Focus

Mission The mission of the Allen County Board of Developmental Disabilities is to:

- Reduce Barriers
- Ensure Supports
- Expand Meaningful Community Involvement

Vision: David B. presented the Vision for the meeting this month. David has been receiving services from the Board since 2008 and he has been working with the same SSA, Dawn Miller, since that time. David had lived in Lima as a child and then moved to Shelby County. Once he was an adult, the Board assisted David in moving back to Allen County. Since that time David has been served on an Individual Options (IO) waiver by Champaign Residential Services Inc. (CRSI) and lives with two housemates in Lima. David has been employed by the Lima Pallet Co. since March of 2011. He also has previously worked at Bob Evans and Lima Parks. The Lima Pallet Co. states that they value David as an employee and are happy with the employment support he receives. Cindy Luginbihl, his program manager with CRSI attended the meeting with David.

Pledge of Allegiance

III. Revision and Acceptance of the Agenda

Item(s) Added

Requested By

United Way Incentive

Superintendent Schnipke

RESOLUTION 89-16:

Ms. Montrose moved to approve the agenda.

Mrs. Lehman seconded the motion to approve the agenda.

Mrs. Lehman, yes
Mrs. Weaver, yes

Mr. McPheron, yes
Mr. Conrath, yes

Ms. Montrose, yes
Mr. Fleming, yes

IV. Correspondence

We received a letter from Jill Ackerman, Superintendent of Lima City Schools and from Bluffton Exempted Schools in appreciation for the donation of school buses.

V. Hearing of the Public

VI. Staff Reports – Sarah Troyer, Investigative Agent/Community Outreach Coordinator, gave an update on the FANS (Friends, Allies, Neighbors) launch and the vision for the next year with this new community outreach program she coordinates. The FANS Network will be “Welcome Wagon” for individuals receiving services through the Board who are moving into the community or into their own place for the first time. They aim to help provide the necessary household items to make their house a home. Sarah also spoke about the Fast Break program. She will be taking a small group of people, including some friends with disabilities, to businesses to provide a light snack for staff meetings. There are many different ways to take this program and building a fan base over the next years is a priority.

VII. Consent Agenda

SUPERINTENDENT’S RECOMMENDATION 90-16: Superintendent Schnipke recommended the Board consent to the following items:

- A. Approval of the minutes of the regular meeting of the Allen County Board of Developmental Disabilities held on July 26, 2016 and the special meeting held on August 24, 2016.
- B. Concurrence with the transfers/advances & payment of bills for programs operated by the Allen County Board of Developmental Disabilities during July and August 2016.
- C. Accept Personnel Report
 - 1. Transfers
 - a. David Howard transferred from an Intervention Specialist to a Substitute Intervention Specialist effective August 18, 2016 at an hourly rate of \$13.00 due to the lapse of his 1 Year Supplemental Intervention Specialist (K-12) License.
 - 2. Terminations
 - a. Kimberly Eley resigned as a Custodial Worker effective August 8, 2016.
 - b. Kimberly Newfer resigned as an Intervention Specialist effective September 9, 2016.

D. Accept Inspection Reports

Type: 6-Month Asbestos Surveillance Report
Company: Mike Fitzgerald, ACBDD
Date: August 8, 2016
Results: No changes noted
Corrective Action: N/A

Mr. Conrath moved to accept the recommendation of the Superintendent.

Mrs. Lehman seconded the motion to accept the recommendation of the Superintendent.

Mrs. Lehman, yes	Mr. McPheron, yes	Ms. Montrose, yes
Mrs. Weaver, yes	Mr. Conrath, yes	Mr. Fleming, yes

VIII. Superintendent's Report

ADJOURN INTO EXECUTIVE SESSION

Mr. McPheron moved to adjourn into Executive Session to discuss ratification of union contract and legal review/mediation at 6:07 p.m.

Ms. Montrose seconded the motion.

Mr. McPheron, yes	Ms. Montrose, yes	Mrs. Weaver, yes
Mr. Conrath, yes	Mrs. Lehman, yes	Mr. Fleming, yes

RECONVENE INTO REGULAR SESSION

Ms. Montrose moved to reconvene into Regular Session at 7:10 p.m.

Mr. McPheron seconded the motion.

Ms. Montrose, yes	Mrs. Weaver, yes	Mr. Conrath, yes
Mrs. Lehman, yes	Mr. McPheron, yes	Mr. Fleming, yes

A. Administrative

1. Early Childhood Report- August 2016
2. Children's Services Report –July & August
3. Quality & Support Services – July & August
 - LODDI meeting minutes & financials-August
4. Service & Support Administration Report July & August
 - VR Contract 2015-2016 Service Statistics
5. Human Resources Report July & August and HR Newsletter – July, August & September

IX. Old Business

X. Committee Reports

A. Ethics Council - Met on September 27, 2016

1. Review of Direct Service Contract Involving Payment to Eligible Individuals or Immediate Family Member of Eligible Individual.

<u>Vendor</u>	<u>Relationship</u>	<u>Service</u>
Mindy Clay	Mother	Family Support Services – Reimbursement for Gymnastic classes
April Jones	Mother	Family Support Services – Reimbursement for Body Suit/Adaptive Equipment
Sandra Tate	Grandmother	Family Support Services- Respite Care
Calandra Tate	Aunt	Family Support Services- Respite Care
Devin Eisele	Aunt	Family Support Services- Respite Care
Kevin Schelb	Father	Family Support Services- Gas Card
Kimberly Lane	Mother	Family Support Services- Gas Card
Elizabeth Conrad	Mother	Family Support Services – Reimbursement for Adaptive Equipment
Diana Drexler	Grandmother	Family Support Services- Respite Care
Jeffrey Lang	Step-father	Family Support Services – Reimbursement for Home Modification

ETHICS COUNCIL RECOMMENDATION 91-16: The Ethics Council recommended and so moved that the Board approve the Direct Service Contracts Involving Payment to Immediate Family Members of Eligible Individuals as presented.

Mr. McPheron moved.

Mr. Conrath seconded the motion.

Mrs. Weaver, yes

Mr. Conrath, yes

Mrs. Lehman, yes

Mr. McPheron, yes

Ms. Montrose, yes

Mr. Fleming, yes

2. Review of Ethics Checklists for Employees

ETHICS COUNCIL RECOMMENDATION 92-16: A legal review of employees Bullock and Nance indicates the degree of relationship does not apply to the Ethics law. Also, the employees have no supervisory responsibility for each other and work in different capacities at the Board. For von derEmbse, there is no supervisory responsibility for either employee, they will not serve the same individuals and are working in different capacities at the Board. The Ethics Council so moved the Board certify these reviews have met all the conditions of §O.R.C. 5126.033 and there is not an ethical conflict.

Mr. McPheron moved.

Mrs. Weaver seconded the motion.

Mr. Patrick Conrath, yes
Ms. Phyllis Montrose, yes

Mrs. Linda Lehman, yes
Mrs. Melissa Weaver, yes

Mr. Robert McPheron, yes
Mr. Thomas Fleming, yes

B. Finance Committee – Met September 23, 2016

The Finance Committee reviewed the current financial statements as well as the 1st Draft of the 2017 Budget.

C. Personnel Committee

1. Approve the Memorandum of Agreement with the Marimor Education Association (MEA)

A copy of the Memorandum of Agreement with MEA regarding the classification of non-teaching personnel was reviewed. It was agreed that two Early Intervention Specialists and one Speech Therapist should not be part of the bargaining unit as they are: 1. not teaching personnel, 2. providing services in the home for 12 months, 3. were moved to the PERS retirement system as STRS was determined to be the incorrect retirement system given the duties of each and 4. are certified by the Ohio Department of Developmental Disabilities not the Ohio Department of Education. Due to this change, all three employees have revised job descriptions to match their duties and will be placed on the non-union 12 month pay scale. An agreement was reached with each employee. This change is beneficial for birth to three services as these staff will now work 2080 hours per year v. the 1370 hours per year as full-time teaching personnel.

PERSONNEL COMMITTEE RECOMMENDATION 93-16: Superintendent Schnipke recommended that the Board approve the Memorandum of Agreement dated August 24, 2016 with the Marimor Education Association.

Mr. McPheron moved to accept the recommendation of the Superintendent.

Mrs. Weaver seconded the motion to accept the recommendation of the Superintendent.

Mrs. Lehman, yes
Mrs. Weaver, yes

Mr. McPheron, yes
Mr. Conrath, yes

Ms. Montrose, yes
Mr. Fleming, yes

2. Ratify the Negotiated Agreement with Local 1770/Chapter C/Council 8 of the American Federation of State, County and Municipal Employees, AFL-CIO (AFSCME)

A Negotiated Agreement with AFSCME has been prepared by legal counsel for the Board and ratified by the union membership on September 12, 2016. In March 2016 we approved the contract with the stipulation that after transition, July 1, 2016, we would bargain again for up to five items for each side. This agreement includes wage increases for the 18 remaining AFSCME members and the added agreement for Educational Aides to move to 8 hours per day to better serve the students' needs with public school transportation and with each educational aide assuming some daily custodial duties. We will abolish a full-time custodial position thus allowing our current workforce to cover these duties. Many of these staff were impacted by transition and lost not only wages, but hours. This is in essence budget neutral and affords the Board the opportunity to maximize the staffing hours for current staff that are receiving full-time benefits.

PERSONNEL COMMITTEE RECOMMENDATION 94-16: Superintendent Schnipke recommended the Board ratify the amended Negotiated Agreement with Local 1770/Chapter C/Council 8 of the American Federation of State, County and Municipal Employees, AFL-CIO effective February 1, 2016 through January

31, 2019. The contract includes a step increase each year plus a 2% cost of living increase for 2016, a 1.5% cost of living increase for 2017 and a 1% cost of living increase for 2018. The increase in hours for the educational aides is effective 9/26/16 with the exception of Barbara Prince. Her increase in hours will be effective 10/19/16.

Mrs. Lehman moved.

Mr. Conrath seconded.

Mrs. Lehman, yes
Mrs. Weaver, yes

Mr. McPheron, yes
Mr. Conrath, yes

Ms. Montrose, yes
Mr. Fleming, yes

3. Abolish, Create and Amend Position Descriptions

CS-302	Developmental Specialist II	This position is being amended from Early Intervention Specialist. Changed to 12 months, non-union and 35-40 hours per week.
CS-309	Speech Therapist- Early Intervention	This position is being amended to Speech Therapist-Early Intervention. Changed to 12 months, non-union and 35-40 hours per week.
SC-305	Employment Navigator SSA	This position will replace AD-209 and will move to the SSA Department. This is being created due to ending the VR Contract Services and to provide the TCM certified services of Employment Navigation.
SC-402	Employment Navigator SSA Supervisor	This position will replace AD-307 and will move to the SSA Department. This is being created due to ending of VR Contract Services and to oversee the TCM certified services of Employment Navigation, lead the Employment First initiatives and to provide shared services with other entities as contracted.
AD-206	Transition Carry-over Employee-Scanner/SSA/Business Office Support	This position will replace SC-205. This staff will now report to the Director of Business and add more duties as have been provided since July 1, 2016. This will shift one staff from the SSA Director due to Employment Navigation staff being added to the SSA Department.
CS-108	Educational Aide	Changes made to reflect the agreement with AFSCME for staff to add custodial duties and work 8 hours daily for 183 days per year.
CS-114	Educational Aide-(Substitute)	Updated to reflect change in sub duties.
CS-102	Secretary/Receptionist (Substitute)	Updated to reflect change in sub duties.
CS-322	School Nurse- (Substitute)	Changed that this coverage can be by an LPN.
QS-311	Investigative Agent/Community Outreach Specialist	Changed to exempt status based on review by legal counsel, HR consultant and in practice with other boards making changes due to FSLA changes.
QS-310	Investigative Agent	Changed to exempt status based on review by legal counsel, HR consultant and in practice with other boards making changes due to FSLA changes.

PERSONNEL COMMITTEE RECOMMENDATION 95-16: Superintendent Schnipke recommended that the Board approve the amendments to the position descriptions listed above and abolish the position of Custodial MT 102b.

Mrs. Weaver moved to accept the recommendation of the Superintendent.

Mr. McPheron seconded the motion to accept the recommendation of the Superintendent.

Mr. McPheron, yes	Ms. Montrose, yes	Mrs. Weaver, yes
Mr. Conrath, yes	Mrs. Lehman, yes	Mr. Fleming, yes

4. Position Assignments & Salaries

In light of changes with VR Contract moving to Employment Navigation/SSA, MEA positions moving from 9 months to 12 months and one AFSCME employee moving to non-union status there are salary changes to match new hours worked and job grades.

PERSONNEL COMMITTEE RECOMMENDATION 96-16: Superintendent Schnipke recommended the position assignments and salary adjustments be approved.

Mr. Conrath moved to accept the recommendation of the Superintendent.

Mrs. Weaver seconded the motion to accept the recommendation of the Superintendent.

Ms. Montrose, yes	Mrs. Weaver, yes	Mr. Conrath, yes
Mrs. Lehman, yes	Mr. McPheron, yes	Mr. Fleming, yes

5. Management Contracts

One year management contracts were recommended for the Non-Union Exempt Staff.

PERSONNEL COMMITTEE RECOMMENDATION 97-16: Superintendent Schnipke recommended the approval of one year management contracts for the Non-Union Exempt Staff.

Mrs. Lehman moved.

Mrs. Weaver seconded the motion of the Policy Committee.

Mrs. Weaver, yes	Mr. Conrath, yes	Mrs. Lehman, yes
Mr. McPheron, yes	Ms. Montrose, yes	Mr. Fleming, yes

6. Substitute Wages

Due to changing the School Nurse- (substitute) position to an LPN requirement, an hourly substitute rate for an LPN is being added. This in line with area wages for such a position.

<u>Position</u>	<u>Hourly Rate</u>
Substitute Cafeteria Worker	\$ 9.75
Substitute Custodial Worker	\$11.25
Substitute Educational Aide	\$10.00
Substitute Employment Specialist – Youth	\$13.00
Substitute Nurse – RN	\$20.70
<u>Substitute Nurse – LPN</u>	<u>\$18.70</u>
Substitute Secretary/Receptionist	\$10.00

PERSONNEL COMMITTEE RECOMMENDATION 98-16: The Personnel Committee recommended the change in hourly wage for substitutes be amended as recommended by the Superintendent.

Mrs. Lehman moved.

Mr. Conrath seconded the motion.

Mr. Patrick Conrath, yes
Ms. Phyllis Montrose, yes

Mrs. Linda Lehman, yes
Mrs. Melissa Weaver, yes

Mr. Robert McPheron, yes
Mr. Thomas Fleming, yes

D. Planning Committee

E. Policy Committee - Met September 27, 2016

Policy 5.2.14 Nepotism- changes include the expanded definition of an immediate family, disclosure by applicants of family members employed by the Board and Ethics Council review of hiring when an immediate family member of a Board employee is involved. Recommendations were made by an HR consultant used earlier in 2016 and in reviewing other county policies being used.

Policy 1.13 Table of Organization- updated to current Table of Organization.

POLICY COMMITTEE RECOMMENDATION 99-16: The Policy Committee recommended and so moved that the Board approve changes to Policy 5.2.14 Nepotism and Policy 1.13 Table of Organization.

Ms. Montrose moved.

Mrs. Lehman seconded the motion of the Policy Committee.

Mrs. Lehman, yes
Mrs. Weaver, yes

Mr. McPheron, yes
Mr. Conrath, yes

Ms. Montrose, yes
Mr. Fleming, yes

XI. New Business

A. Approve Contract for Shared Services

Due to termination of our contract with Opportunities for Ohioans with Disabilities (OOD) and our change in services to the Employment First model, the Putnam County Board of DD has asked to contract with our Board for up to 10 hour weekly of Employment Navigation services. This will be provided by the Employment Navigation SSA Supervisor and assessed by both Boards over the next year. The VR Contract

staff of this board have worked with Putnam County Board of DD in the past so this is a natural fit for all involved.

SUPERINTENDENT RECOMMENDATION 100-16: Superintendent Schnipke recommended the Board enter into the an agreement with the Putnam County Board of DD to provide Employment Navigation services for a period one year, October 1, 2016-September 30, 2017.

Mr. McPheron moved to accept the recommendation of the Superintendent.

Mrs. Lehman seconded the motion to accept the recommendation of the Superintendent.

Mrs. Lehman, yes
Mrs. Weaver, yes

Mr. McPheron, yes
Mr. Conrath, yes

Ms. Montrose, yes
Mr. Fleming, yes

B. Approve Contract for Occupational and Physical Therapy

Lima Memorial has been providing occupational and physical therapy for us for a number of years. They are recommending a rate increase on January 1, 2017. The rate is increasing from \$62.00 per hour to \$65.00 per hour.

SUPERINTENDENT RECOMMENDATION 101-16: Superintendent Schnipke recommended that the Board renew the Occupational and Physical Therapy Services Agreement with Lima Memorial Hospital effective August 5, 2015 at a rate of \$62 per hour through December 31, 2016 and then \$65 per hour January 1, 2017.

Mrs. Weaver moved to accept the recommendation of the Superintendent.

Mrs. Lehman seconded the motion to accept the recommendation of the Superintendent.

Mr. McPheron, yes
Mr. Conrath, yes

Ms. Montrose, yes
Mrs. Lehman, yes

Mrs. Weaver, yes
Mr. Fleming, yes

C. Recommend Placing Items on GovDeals.net for Auction

SUPERINTENDENT RECOMMENDATION 102-16: Superintendent Schnipke recommended that Board request the Allen County Commissioners declare the items listed below not needed for public use, obsolete or unfit for use in accordance with §307.12 (E) O.R.C. Upon receipt of approval from the County Commissioners, authorize administration to auction said items on GovDeals.net, following the procedures established by the County Commissioners.

TAG #	DESCRIPTION
103	Folding aluminum table w/wood grain top
20072	4 drawer file cabinet
20145	Orange Bolster
20184	Small Rifton Chair
20388	Bookcase
21088	File Cabinet
21812	File Cabinet
22260	Apollo Horizon overhead projector

22745 Gray Desk
 22862 4 drawer file cabinet
 22880 Brown rolling desk
 22980 Lateral File
 23126 4 drawer file cabinet
 23127 4 drawer file cabinet
 23780 4 drawer file cabinet
 23781 Desk - Big wood one
 23812 File Cabinet
 23820 Desk - Black L shaped
 23927 Computer Desk
 24065 Bookcase - 6 shelf
 24181 4 drawer file cabinet
 24310 Hutch for desk
 24313 L shaped desk
 24581 File Cabinet
 24698 Tan 4 drawer wood grain top desk
 24751 4 drawer file cabinet
 24773 Monitor Stand
 24858 Black 3 drawer metal desk w/wood grain top
 24867 3 tier AV cart
 24868 Zenith TV & remote
 24914 Large blue arm chair
 24925 Computer desk w/wood top
 24995 Desk w left return 24996
 24996 Left return for above desk 24995
 25002 4 drawer file cabinet
 25192 4 drawer file cabinet
 25324 4 drawer file cabinet
 25613 Laminator
 25626 Power box attached to bus radio
 25795 Dell monitor
 25875 3 Door Freezer
 25945 Hon 4 dr file cabinet
 25950 Black leather rolling desk chair
 25978 HVAC System PC
 26087 Intellikeys
 26256 Touch Window
 26291 Intellikeys
 26350 Dell OptiPlex GX620 Desktop
 26351 Dell OptiPlex GX620 Desktop
 26353 Dell OptiPlex GX620 Desktop
 26395 National Geographic Learning Tools
 26447 Dell OptiPlex GX745 Desktop
 26448 Dell OptiPlex GX745 Desktop
 26479 HP DC5700 - Desktop
 26480 HP DC5700 - Desktop
 26483 HP DC5700 - Desktop
 26485 HP DC5700 - Desktop
 26488 HP DC5700 - Desktop
 26489 HP DC5700 - Desktop
 26491 HP DC5700 - Desktop
 26492 HP DC5700 - Desktop
 26493 HP DC5700 - Desktop

26494 HP DC5700 - Desktop
 26601 HP DC5800 Desktop
 26602 HP DC5800 Desktop
 26603 HP DC5800 Desktop
 26610 Rolling Desk tilt top
 26680 HP DC 5800 sff Desktop
 26681 HP DC 5800 sff Desktop
 26682 HP DC 5800 sff Desktop
 26687 HP DC 5800 sff Desktop
 26979 Vibramat sensory mat
 26984 Vibramat sensory mat
 27260 Vertex Standard Bus Radio
 27476 Black Leather Rolling Desk Chair
 NN Baskets
 NN Books in Box
 NN Boots - Box of kids sizes
 NN CD Player
 NN Camcorder
 NN Cassette Recorder - GE AM/FM
 NN Chairs - Yellow cafeteria - several
 NN Chair - small blue arm
 NN Chair - 2 large blue arm
 NN Chair - Small Tifton w/wooden table
 NN Computer Monitor - Dell
 NN Computer Monitor - Dell
 NN Computer Speakers
 NN Containers - Plastic w/lids
 NN Conveyor Belts
 NN Craft Items & Educational Toys
 NN Educational items
 NN DVD-CD Player - Magnavox
 NN DVD-CD Player - Magnavox CP100MW8B
 NN File Box - Portable w/handle
 NN File Cabinet - Black 5 drawer
 NN Lamps
 NN Language Master
 NN Laundry Hamper
 NN Maintenance - Misc. janitorial / building supplies
 NN Manuals - Project Prepare & DBRS Behavior scale
 NN Monitor Stands - 2
 NN Motor - Baldor
 NN Office Supply - 3 hole punches, 2 ply calculator tapes, bulletin board, white plastic drawer organizer, 2 wood trays, bl metal file organizer, hanging file folders, binders, office sorters and desk organizers, and other misc.
 NN Pocket knife - in safe in Admin
 NN Picture in frame - Attitude
 NN Plastic containers - totes, trays, blocks to sort shapes & colors
 NN Printer - Epson C88
 NN Printer - Epson C88
 NN Radio/CD Player - Phillips
 NN Security Wand
 NN Sports Equipment
 NN Suitcase - Vintage
 NN Table - black w/wooden top

- NN Table - 6' adj legs
- NN Tripods - 2
- NN Toys - 2 boxes of misc.
- NN Toys, games, puzzles, in box
- NN Toys - Educational and stampers and erasers
- NN Tubs - Black plastic - 2
- NN VHS Player - Sharp - VC-A554
- NN VHS Player - Sharp - VC-A582U
- NN VHS Rewinder
- NN VHS & Cassette Tapes - Box
- NN Walkers & Canes
- NN Wheelchair

Mr. McPheron moved to approve the recommendation of the Superintendent.

Ms. Montrose seconded the motion to approve the recommendation of the Superintendent.

Ms. Montrose, yes	Mrs. Weaver, yes	Mr. Conrath, yes
Mrs. Lehman, yes	Mr. McPheron, yes	Mr. Fleming, yes

D. Revision to United Way Incentive

Superintendent Schnipke had requested \$500 from special donations for the United Way incentive, however, we met our goal by 156% and so Superintendent Schnipke requested an additional \$150.00.

SUPERINTENDENT RECOMMENDATION 102-16: Superintendent Schnipke recommended that Board approve spending an additional \$150 out of Special Donations for incentives for employees that contributed to the United Way.

Mr. Conrath moved.

Mr. McPheron seconded

Ms. Montrose, yes	Mrs. Weaver, yes	Mr. Conrath, yes
Mrs. Lehman, yes	Mr. McPheron, yes	Mr. Fleming, yes

XII. Board Discussion

A. Board Training- October

B. MUI Accreditation Review- 3 year award and no citations

XIII. Other Items to Come Before the Board

XIV. Adjournment

Mr. Conrath moved to adjourn the meeting at 7:45 p.m.

Mrs. Weaver seconded the motion to adjourn.

Mrs. Weaver, yes
Mr. McPheron, yes

Mr. Conrath, yes
Ms. Montrose, yes

Mrs. Lehman, yes
Mr. Fleming, yes

Regular Board Meeting
October 25, 2016
Allen County Board of Developmental Disabilities
2500 Ada Road
Lima, OH 45801



Chris Calvelage, Clerk

Phyllis Montrose, Recording Secretary