

June 24, 2024

- 69-24 Approval of Agenda
- 70-24 Approval of the minutes from the May 28, 2024 regular meeting
Approval of new hire Katie Kidwell as a Developmental Specialist
Approval of resignation of Alicia Klima as a Medicaid Quality and Support Specialist
Approval of the following Inspection Reports:
 - Tim Richards, Maintenance Foreman - Playground Safety Inspection
 - Megacity Fire & Security - Fire Suppression System InspectionConcurrence with Supplemental Appropriations
- 71-24 Approve Direct Service Contracts involving Payment to Eligible Individuals or Immediate Family Member or Eligible Individual
Approve Review of Ethics Matter
- 72-24 Approval of Financial Summary and Bills paid for May 2024
- 73-24 Approval of Amended Position Descriptions
- 74-24 Approval of Non-union salary increases
- 75-24 Approve the Management contracts
- 76-24 Approve the Superintendent contract
- 77-24 Approve the Shared Services contract
- 78-24 Approval of Staff In-service Budget
- 79-24 Approval of contract with Marimor Industries, Inc.
- 80-24 Approval of the Room & Board contract with OVC and CRSI
- 81-24 Approve the Master Lease Agreement with MII and the MOU with Allen County Commissioners
- 82-24 Accessible Communities Grant with American Rescue Plan Act 2021 (ARPA) Funds
Allen County Public Health
- 83-24 Universal Changing Table Grant with American Rescue Plan Act 2021 (ARPA) Funds
Johnny Appleseed Metropolitan Park District
- 84-24 Accessible Communities Grant with American Rescue Plan Act 2021 (ARPA) Funds
Bradfield Community Center

85-24 Supported Connections Grant with American Rescue Plan Act 2021
Black and White Cab Company

86-24 Universal Changing Table Grant with American Rescue Plan Act 2021 (ARPA) Funds
The Arc of Allen County

ALLEN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

MINUTES

June 24, 2024

5:00 p.m. Regular Board Meeting
2500 Ada Rd, Lima, OH 45801

I. Roll Call

The Allen County Board of Developmental Disabilities met in regular session on Monday June 24, 2024 at 2500 Ada Road, Lima. President Fleming called the meeting to order at 5:00 p.m. with the following roll call response:

Mr. Ty Butterfield, present Mrs. Christina Hood, present Mr. Chad King, excused
Mr. Bob McPheron, excused Ms. Phyllis Montrose, present Ms. Melissa Place, present
Mr. Thomas Fleming, present

II. Focus

The mission of the Allen County Board of Developmental Disabilities is:

Supporting people through strong partnerships and high-quality services.

The vision was read by Rhonda Casady, the new Board Clerk/Executive Assistant since May 6, 2024. Rhonda has extensive work history in administrative support, fiscal clerk duties and in office management. She worked for the Allen County Sheriff’s Office (ACSO) since 2004. Prior to that, Rhonda worked at Lima City Schools. In her tenure at the ACSO, she served under four sheriffs in various executive assistant roles and was responsible for a multitude of tasks. Rhonda, and her husband, Brett, live in Lima. She enjoys baking and spending time with her family.

The vision of the Allen County Board of Developmental Disabilities is:

A community that recognizes the importance and potential of all people.

Pledge of Allegiance

II. Revision and Acceptance of the Agenda

Item(s) Added	Requested By
Additional ARPA Grant Contract for The Arc of Allen County. One additional Employee Management Contract	Superintendent Schnipke Superintendent Schnipke

RESOLUTION 69-24:

Ms. Place moved to approve the agenda.

Mr. Butterfield seconded the motion to approve the agenda.

Mrs. Hood, yes
Mr. Butterfield, yes

Ms. Montrose, yes
Mr. Fleming, yes

Ms. Place, yes

IV. Correspondence

This month a thank you note was received from a former employee and mother of a man the Board has served for many years thanking the Board for the tribute to her late husband, Ralph Albright at the Butterfly Memorial Garden on May 24, 2024. Also, included are several emails from community partners thanking the Board for the American Rescue Plan Act (ARPA) grant funds to improve accessibility and inclusion in Lima/Allen County. There have been many thanks over the past 6 months; however, included is a select few to show the collaboration on this very significant grant.

V. Hearing of the Public

This month Mr. Duane Ridenour attended the Board Meeting. Mr. Ridenour is an employee with the Black and White Cab in Lima. Mr. Ridenour shared that he began his employment with Black and White Cab Company by driving a wheel chair accessible van many years ago and that transportation for all individuals has always been something that is very important to him. Mr. Ridenour wanted to attend the Board Meeting to personally thank the Board for the American Rescue Plan Act (ARPA) Grant funds that the Board is awarding the Black and White Cab Company to purchase a wheelchair accessible van so all residents of Allen County have access to transportation that will meet their mobility needs 24/7.

VI. Staff Report

This month Karen McCullough, the Medicaid Services Manager, gave a summary of the changes in the Medicaid Unit, the new processes in place after the Board's Accreditation Review and a restart on some programs for provider support. Melissa Ricker, Director of Community Support Services gave a brief overview of the new waiver services effective July 1, 2024.

VII. Consent Agenda

SUPERINTENDENT RECOMMENDATION 70-24: Superintendent Schnipke recommended the Board consent to the following items:

- A. Approval of the minutes from the regular meeting held May 28, 2024.
- B. Accept Personnel Report
 - 1. New Hires
 - a. Katie Kidwell was hired as a Developmental Specialist effective June 20, 2024 at an hourly rate of \$20.17.

2. Transfers

3. Terminations

- a. Alicia Klima resigned as a Medicaid Quality and Support Specialist effective June 27, 2024.

C. Inspection Reports

Type: Playground Safety Inspection
Company: Tim Richards, Maintenance Foreman
Date: June 3, 2024
Scope: Playground Equipment
Results: Refilled north sanitizer dispenser.

Type: Fire Suppression System Inspection
Company: Megacity Fire & Security
Date: June 7, 2024
Scope: Kitchen Hood
Results: Industrial cooking equipment being changed out at the expense to Allen County Educational Service Center (ESC) for new equipment that students can learn to use. Megacity asks to be contacted after the installation to update surface protection and detection links. This will also be at the expense of the ESC. This year and ongoing.

D. Concurrence with an intradepartmental transfer by the Allen County Board of Developmental Disabilities for May 2024.

Ms. Place moved.

Mr. Butterfield seconded the motion.

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Mr. Fleming, yes

VIII. Monthly Reports

A. Superintendent Report – June 2024

B. Administrative Reports

1. Community Support Services – May 2024
2. Early Intervention – May 2024
3. Human Resources – May 2024
 - Human Resources Newsletter – June 2024
4. Operations – May 2024

- LODDI – April Financial Reports

IX. Old Business

X. Committee Reports

A. Ethics Council - Met on June 24, 2024

1. Review of Direct Service Contracts Involving Payment to Eligible Individuals or Immediate Family Members of Eligible Individual

24-56	Mother	Individual Support Services	Reimbursement for Medical Travel
24-57	Mother	Individual Support Services	Reimbursement for Medical Travel
24-58	Mother	Individual Support Services	Reimbursement for Medical Travel
24-59	Mother	Individual Support Services	Reimbursement for Medical Travel
24-60	Mother	Individual Support Services	Reimbursement for Adaptive Equipment
24-61	Mother	Individual Support Services	Reimbursement for Respite Care
24-62	Mother	Individual Support Services	Reimbursement for Adaptive Equipment

ETHICS COUNCIL RECOMMENDATION 71-24: The Ethics Council recommended and so moved that the Board approve the Direct Service Contracts involving payment to an immediate family member of an eligible individual, or directly to an eligible individual as presented. The Ethics Council so moved the Board certify this review has met all the conditions of ORC §5126.03 and §5126.033.

Ms. Montrose moved.

Mrs. Hood seconded the motion.

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Mr. Fleming, yes

ADJOURN INTO EXECUTIVE SESSION

Mr. Butterfield moved to adjourn into Executive Session to discuss appointment and compensation of employees at 5:20 p.m.

Ms. Montrose seconded the motion to move into Executive Session.

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Mr. Fleming, yes

RECONVENED INTO REGULAR SESSION

Mrs. Hood moved to reconvene into Regular Session at 5:38 p.m.

Ms. Montrose seconded the motion.

Ms. Place, yes
Ms. Montrose, yes

Mr. Butterfield, yes
Mr. Fleming, yes

Mrs. Hood, yes

B. Finance/Personnel Committee -- Met on June 21, 2024

1. Approval of Financial Information

Supported Living was over budget by 86% or \$83,627.06. This is due to the purchase of the LODDI, Inc. home on High Street that was not budgeted for 2024. Funds returned as revenue from Ohio Department of Developmental Disabilities capital housing assistance program.

General Operating Fund for the month of May: Revenue was \$414,847.14, which was 39.1% or \$116,640.14 over budget. Expenditures were \$637,390.05, which was 5.4% or \$36,306.95 under budget.

General Operating Fund YTD: YTD revenue was \$5,426,158.37, which was 14.2% or \$674,971.37 over budget. YTD Expenditures were \$4,315,002.18, which was .7% or \$32,511.82 under budget.

The May bills were reviewed.

FINANCE/ PERSONNEL COMMITTEE RECOMMENDATION 72-24: The Finance/Personnel Committee recommended that the Board approve the Financial Summary and bills paid in May 2024.

Mr. Butterfield moved.

Ms. Montrose seconded the motion.

The following roll was called:

Mr. Butterfield, yes
Ms. Place, yes

Mrs. Hood, yes
Mr. Fleming, abstain

Ms. Montrose, yes

1. Amend Position Descriptions

Position Code	Title	Changes
AD-204	Accounting Specialist II	Updated Job Accountabilities adding Behavior Support Contracts to the process of monthly billings and removed some accountabilities that are no longer required to do.
AD-303	Community Relations & Engagement Coordinator	Changed title to remove community engagement; remove all references to community engagement activities/ carrying a caseload; Changed percentage of time for several job accountabilities.
AD-305	Accounting Specialist I	Updated Job Accountabilities to serve as the backup

		to the Director of Business on providing technology assistant to employees and adjusted the percent of time spent performing the accountabilities.
AD- 310	Investigative Agent	Update title of supervisor; remove job accountability to prepare board reports, presenting MUI statistics annually to the board; presenting annually to Human Rights Committee, and maintaining MUI statistics. Removed maintaining the Unusual Incident Log.
AD-402	Behavior Support Consultant	Updated title of supervisor throughout the document. Added in the job accountability of providing training in positive behavioral supports, Trauma Informed Care, and crisis intervention for public schools. Removed job accountabilities that are no longer required due to a 9 month position now. Revised the work hours schedule to show optional 12-month position schedule.
AD-403	Behavior Support Specialist	Updated title of supervisor. Updated job duties to include monitoring restrictive interventions every 90 days.
AD-404	Behavior Support Specialist & Consultant	Updated title of supervisor throughout the document. Changed percentage of time for job accountabilities. Removed job accountabilities that are no longer required.
AD-502	Director of Business	Updated job accountability of supervising a Board Clerk – Executive Assistant, serves as the back up to Board Clerk Duties, and performs various mechanical and technical work related to the telephone and the electronic badge / door system. Updated listing of employees supervised.
AD-503	Director of Human Resources and Community Engagement	Removed the “part-time” from Community Relations Coordinator’s title throughout. Added back-up duties for Safety Chair as needed.
AD- 504	Director of Operations	Added to job scope and job accountabilities the coordination of safety activities at the Board and chairing the Safety Committee.
AD-505	Assistant Superintendent	Removed the supervision and oversight of the Investigate Agents; changed related percentages.
SC-301	Employment Coordinator	Added the following job accountabilities: collect information on success rate of OOD closures, assist transition youth and their team with vocational options, assist in conducting presentations for parents or school districts on services / resources for transition age youth, and attend open houses / transition fairs.
SC-304	Service and Support	Updated title of supervisor. Added to Job

	Associate - Transition	Accountability of actively assisting with Career Exploration Camp hosted by the Board. Removed from Job Accountability of working closely with the Transition Coordinator to ensure applicable resources and support are shared.
SC-307	Service and Support Associate - Children	Updated Supervisor's Title. Updated Job Scope to remove responsible for managing a Resource and Referral (R&R) caseload ranging from 30-50 individuals.
SC-310	Lead Service and Support Associate	Removed the Assistant SSA Manager from job accountability #2.
SC-312	Intake-Support Services Coordinator - Children	Removed job accountability of promoting disability awareness through a variety of programs/activities. Removed co-leading disability awareness/advocacy programs from job scope. Updated the percent of time performing accountabilities.
SC-314	Medicaid Quality & Support Specialist	Updated job accountabilities with the following: added assessments to job accountability number 1, added provides training and technical assistance to employees, Medicaid waiver providers and families on the waiting list and assessment process. Removed assisting Medicaid Services Manager with schedule and completion of provider compliance reviews. Removed educates families and individuals on assessment processes and Medicaid waivers, providing community resource options and alternative services as deemed appropriate, and providing training and technical assistance to employees, Medicaid waiver providers and families on the waiting list and assessment process. Removed monitoring utilization of waiver services and providing recommendations to SSAs on cost authorizations for upcoming redeterminations. Updated percentage of time spent performing the accountabilities.
SC-316	Family Support and Advocacy Coordinator	Updated job accountability to add "provide back-up to the Behavior Support Consultant to implement contracted work with the Mental Health and Recovery Services Board".
SC-317	Community Connections Specialist II	Added DEI Committee member to job responsibilities; removed Public Relations Committee member.
SC-406	Service and Support Administration Manager	Added to a job accountability of overseeing transition related activities to promote the goals of Employment First, including the implementation of

		Career Exploration Camp, providing presentations / information for parents and school districts on services and resources for transition age youth, and maintaining community involvement with transition resources including Multi-Agency Planning (MAP) team, Project SEARCH, and regional State Support Team.
SC-408	Medicaid Services Manager	Updated Job Scope to include one Medicaid and Provider Support Specialist. Updated job accountabilities with the following: remove develops and provides training to providers and Board employees on issues related to waiver / Medicaid compliance, person-centered planning, and quality. Removed serving as the provider liaison, coordinating all provider development, training, and compliance activities, leading provider group, maintaining local pool of Medicaid waiver providers and providing ongoing support and technical assistance and outreach as indicated, and coordinating annual DSP Appreciation Week events. Added working closely with the Medicaid and Provider Support Specialist on all provider support efforts, including coordination of the DSP Recognition Luncheon and provider compliance reviews, as assigned by DODD. Added serving as back-up to the Medicaid and Provider Support Specialist for provider compliance reviews.
SC-409	Advocacy and Access Manager	Updated the Job Scope adding in the Family Support and Advocacy Coordinator as a position to supervise. Removed the following positions to supervise: Behavior Support Specialist, Behavior Support Specialist and Consultant, Behavior Support Consultant, and Education Consultant and Transition Coordinator. Removed the creating of procedures to enhance and support Board policy. Added in the following Job Accountabilities: Supervising the Intake / Support Service Coordinators, reviewing intake / eligibility determinations, serve as the back-up to Intake / Support Services Coordinators in completing pre-admission screening and PASSR assessments, lead supervised staff to advance in areas, and review TCM notes for staff supervised to ensure quality and compliance. Removed some job accountabilities that are no longer required to do. Updated the employees supervised.

SC-500	Director of Community Support Services	Updated Employees Supervised section. Removed all references to Administrative Assistant-CSS. Updated titles. Removed provider group lead. Removed behavior support oversight.
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FINANCE/PERSONNEL COMMITTEE RECOMMENDATION 73-24: The Finance/Personnel Committee recommended the Board approve the amended position descriptions as outlined above.

Mr. Butterfield moved.

Mrs. Hood seconded the motion.

Mrs. Hood, yes

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mr. Fleming, yes

3. Non-Union Salary Increases

FINANCE/PERSONNEL COMMITTEE RECOMMENDATION 74-24: The Finance/Personnel Committee recommended the Board approve the non-union salary increases effective July 1, 2024 as presented.

Mr. Butterfield moved.

Ms. Montrose seconded the motion.

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Mr. Fleming, yes

4. Management Contracts

EMPLOYEE NAME	POSITION	MANAGEMENT CONTRACT TYPE
Michelle Snyder	Investigative Agent	1
Tim Richards	Maintenance Foreman	2
Sarah Burke	SSA Manager	2
Melissa Weaver	SSA Manager	2
Bethany Ernest	Advocacy and Access Manager	2
Brent Bunke	Behavioral Health & Investigations	2
Karen McCullough	Medicaid Services Manager	2
Melissa Ricker	Director of Community Support Services	2
Rachael Staley	Director of Early Intervention	2
Christine Calvelage	Director of Business	2
Jana McVetta	Director of Human Resources and Community Engagement	2
Curtis Shepherd	Director of Operations	3

FINANCE/PERSONNEL COMMITTEE RECOMMENDATION 75-24: The Finance/Personnel Committee recommended the Board approve the management contracts as presented effective July 1, 2024.

Mr. Butterfield moved.

Mrs. Hood seconded the motion.

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Mr. Fleming, yes

5. Approve Superintendent/Assistant Superintendent Contract

FINANCE/PERSONNEL COMMITTEE RECOMMENDATION 76-24: The Finance/Personnel Committee recommended the Board approve the Superintendent contract as presented effective July 1, 2024.

Mr. Butterfield moved.

Ms. Montrose seconded the motion.

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Mr. Fleming, yes

6. Shared Services Contract

FINANCE/PERSONNEL COMMITTEE RECOMMENDATION 77-24: The Finance/Personnel Committee recommended the Board approve the Shared Services contract as presented effective August 1, 2024.

Mr. Butterfield moved.

Ms. Hood seconded the motion

The following roll was called:

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Ms. Montrose, yes

Mr. Fleming, yes

- C. Planning Committee
- D. Policy Committee
- E. Nominating Committee

XI. New Business

A. Approve Staff In-service Budget

The all-staff inservice will be held September 20, 2024. Plans are underway for this event. For many years now, the inservice is held with a Staff Appreciation event. On this day, the Board will present milestone service awards and two special awards, the Weinheimer Advocacy Award and the Commitment to Service Excellence Award. Lunch will be provided, as this is a very full day with training and team building activities scheduled. Additionally, the United Way campaign will kick off at this event. For the past several years, a small item with the Board's logo was given as an incentive for giving at a certain level. This has been successful so this will be continued for 2024.

SUPERINTENDENT RECOMMENDATION 78-24: Superintendent Schnipke recommended the Board approve up to \$4,000 for the Staff Inservice Day, Service Awards, Special Awards and the United Way incentive.

Mr. Butterfield moved.

Ms. Place seconded the motion.

Mr. Butterfield, yes

Mrs. Hood, yes

Ms. Montrose,

Ms. Place, yes

Mr. Fleming, yes

B. Service Contract with Marimor Industries, Inc. for Non-Medicaid Services

Contracts for all locally funded services have been completed with all service providers for the provision of non-Medicaid services for fiscal year 2024 – 2025. The contract with Marimor Industries, Inc. (MII) is the only contract that will exceed \$50,000 for the year, thus requiring Board approval. The calendar year 2023 payment to Marimor Industries totaled \$119,150.70. This is for day services, vocational habilitation, transportation and community employment.

SUPERINTENDENT RECOMMENDATION 79-24: Superintendent Schnipke recommended the Board enter into a contract with Marimor Industries, Inc. for the provision of non-Medicaid services to individual served by the Board for the period of July 1, 2024 – June 30, 2025.

Mrs. Hood moved.

Mr. Butterfield seconded the motion.

Mrs. Hood, yes

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mr. Fleming, yes

C. Approve Room & Board Contracts

Each year the Board enters into contracts with two providers of licensed facilities for room and board excess costs. The providers are Ottawa Valley Center (OVC) and Champaign Residential Services, Inc.

(CRSI). The Board is only billed for what the individual resident cannot pay. The cost to the Board is minimal as the residents' resources cover the vast majority of room and board expenses; however, the Board does pay for vacancies throughout the year, which adds to the Board's overall costs. The daily rate for OVC was \$28.69 last year. They needed more time to research the information regarding the increase. Due to this a new contract was sent with the dates of July 1, 2024 – June 30, 2025; however, the rate was left the same as last year. They could not project when they might have numbers for an increase rate. CRSI continued their current rate at \$27.93 from the previous two years. The Board budgeted \$7,500.00 for room and board for 2024. In 2023, \$817.00 was paid to CRSI and \$3,230.67 was paid to OVC.

SUPERINTENDENT RECOMMENDATION 80-24: Superintendent Schnipke recommended the Board approve the Room & Board Contract for Individuals Living in a Licensed Facility with Ottawa Valley Center and Champaign Residential Services, Inc. for a period of July 1, 2024 – June 30, 2025.

Ms. Place moved.

Mrs. Hood seconded the motion.

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Mr. Fleming, yes

D. Approve Agreements with Marimor Industries, Inc. (MII)

The lease and agreements with MII expire December 31, 2024; however, MII asked to re-negotiate for July 1, 2024 - June 30, 2027. The Lease, Master Agreement and Memorandum of Understanding (MOU) were originally drafted by the Allen County Prosecutor's Office on behalf of the Board of DD and the Allen County Commissioners. The Allen County Prosecutor's Office has reviewed revisions to the dates and terms in 2017, 2019 and now in 2024.

The Master Agreement was approved by MII on May 14, 2024. This is between MII and the Board of DD. The only significant change is the lease amount that is increasing on January 1, 2025 and the request for MII to handle the dock inspections for the warehouse that is only used by MII. Additionally, there is a copy of the Memorandum of Understanding (MOU) between the Commissioners and the Board of DD for the lease funds to be transferred to the Board of DD for the operation, upkeep, maintenance, utilities and janitorial expenses at 2450 Ada Rd in accordance with the lease agreement.

The lease between the Allen County Commissioners and MII is also included. The lease amount is will be \$7,000.00 per month until January 2025 when it will increase to \$10,500.00. All agreements expire June 30, 2027.

SUPERINTENDENT RECOMMENDATION 81-24: Superintendent Schnipke recommended the Board approve the Master Agreement with MII and approve the MOU with the Allen County Commissioners. Both will commence on July 1, 2024 and will be in place until June 30, 2027, a period of thirty-six (36) months. The Superintendent will coordinate with the Allen County Commissioners an approval of the lease agreement and the MOU on June 27, 2024.

Mrs. Hood moved.

Ms. Montrose seconded the motion.

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Mr. Fleming, yes

E. Accessible Communities Grant with American Rescue Plan Act 2021 (ARPA) Funds

Since January 2024, the Superintendent has worked with the law firm of Bricker Graydon in Columbus, at the recommendation of the Commissioner’s Office, to secure legal agreements for the ARPA funds that the Board has received and are awarding to private, non-profit and public entities in Lima/Allen County. The second agreement was received from Bricker Graydon for Universal Changing Tables, and then used for Accessible Communities awards. These are subsections of the ARPA Grant and approved awards by the Ohio Department of Developmental Disabilities.

SUPERINTENDENT RECOMMENDATION 82-24: Superintendent Schnipke recommended the Board enter into an Accessible Communities Grant with Allen County Public Health for installation of automatic accessible door openers on both the front and back exit, improve curbs, sidewalks and signage for patrons with special mobility needs at 219 E. Market St, Lima, OH. The total awarded amount is \$17,620.00.

Mr. Butterfield moved.

Mrs. Hood seconded the motion

Ms. Montrose, yes

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Mr. Fleming, yes

F. Universal Changing Table Grant with American Rescue Plan Act 2021 (ARPA) Funds

Since January 2024, the Superintendent has worked with the law firm of Bricker Graydon in Columbus, at the recommendation of the Commissioner’s Office, to secure legal agreements for the ARPA funds that the Board has received and are awarding to private and public entities in Lima/Allen County. The second agreement was received from Bricker Graydon for Universal Changing Tables. These are subsections for ARPA 2021 Grant and approved awards by the Ohio Department of Developmental Disabilities.

SUPERINTENDENT RECOMMENDATION 83-24: Superintendent Schnipke recommended the Board enter into a Universal Changing Table Grant with Johnny Appleseed Metropolitan Park District for the installation of two universal changing table at Ottawa Metro Park. The total awarded amount is \$17,200.00.

Ms. Montrose moved.

Ms. Place seconded the motion

Ms. Place, yes

Mr. Butterfield, yes

Mrs. Hood, yes

Ms. Montrose, yes

Mr. Fleming, yes

G. Accessible Communities Grant with American Rescue Plan Act 2021 (ARPA) Funds

Since January 2024, the Superintendent has worked with the law firm of Bricker Graydon in Columbus, at the recommendation of the Commissioner’s Office, to secure legal agreements for the ARPA funds that the Board has received and are awarding to private, non-profit and public entities in Lima/Allen County. The second agreement was received from Bricker Graydon for Universal Changing Tables, and then used for Accessible Communities awards. These are subsections of the ARPA Grant and approved awards by the Ohio Department of Developmental Disabilities.

SUPERINTENDENT RECOMMENDATION 84-24: Superintendent Schnipke recommended the Board enter into an Accessible Communities Grant with Bradfield Community Center to install handrails for safety for those with mobility needs at 550 S. Collett St., Lima, OH. The total awarded amount is \$1,958.81.

Mrs. Hood moved.

Ms. Montrose seconded the motion

Mr. Butterfield, yes

Mrs. Hood, yes

Ms. Montrose, yes

Ms. Place, yes

Mr. Fleming, yes

H. Supported Connections Grant with American Rescue Plan Act 2021 (ARPA) Funds

Last month, the Board approved a grant agreement with Black & White Cab Co; however, in June Black & White requested a revision on the name of the company in the agreement. The name for the contract has been changed to dba: Black & White Cab Co. This agreement is for increasing transportation options for people that need a wheelchair-accessible taxi service or have other mobility needs where this type of vehicle is best. The goal is to increase the Home and Community Based Services (HCBS) waiver service of Self-Directed Transportation (SDT) where people are independent in accessing their community. The ARPA committee has been working with dba: Black & White Cab Co. on this goal since January and they are willing to purchase this vehicle and meet this need. Supported Connections is a subsection of the ARPA 2021 Grant, and this is an approved award by the Ohio Department of Developmental Disabilities.

SUPERINTENDENT RECOMMENDATION 85-24: Superintendent Schnipke recommended the Board enter into a Supported Connections Grant Agreement with dba: Black and White Cab Co for \$95,000 for the one-time purchase of a wheelchair-accessible van. If any funds remain after the purchase, they may be applied to the insurance as approved in the agreement.

Mrs. Hood moved.

Mr. Butterfield seconded the motion

Mrs. Hood, yes
Mr. Butterfield, yes

Ms. Montrose, yes
Mr. Fleming, yes

Ms. Place, yes

I. Universal Changing Table Grant with American Rescue Plan Act 2021 (ARPA) Funds

Since January 2024, the Superintendent has worked with the law firm of Bricker Graydon in Columbus, at the recommendation of the Commissioner’s Office, to secure legal agreements for the ARPA funds that the Board has received and are awarding to private and public entities in Lima/Allen County. The second agreement was received from Bricker Graydon for Universal Changing Tables. These are subsections for ARPA 2021 Grant and approved awards by the Ohio Department of Developmental Disabilities. This grant is slightly different in that the Board has purchased the new Universal Changing Table at the recommendation of Changing Spaces Ohio and is granting this piece of equipment to The Arc of Allen County who need it for immediate use at Camp Robin Rogers for two women with extensive physical needs.

SUPERINTENDENT RECOMMENDATION 86-24: Superintendent Schnipke recommended the Board enter into a Universal Changing Table Grant with The Arc of Allen County for the one brand-new Universal Changing Table with a value of \$2,525.00.

Ms. Montrose moved.

Ms. Place seconded the motion

Ms. Montrose, yes
Mrs. Hood, yes

Ms. Place, yes
Mr. Fleming, yes

Mr. Butterfield, yes

XII. Board Discussion

XIII. Other Items to Come Before the Board

XIV. Adjournment

Mrs. Hood moved to adjourn the meeting at 6:13 p.m.

Ms. Montrose seconded the motion to adjourn.

Ms. Montrose, yes
Mrs. Hood, yes

Ms. Place, yes
Mr. Fleming, yes

Mr. Butterfield, yes

August 26, 2024
Allen County Board of Developmental Disabilities
2500 Ada Rd.
Lima, OH 45801


Rhonda Casady, Clerk

Christina Hood, Recording Secretary