

ALLEN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Agenda

August 27, 2019

4:30 p.m. Policy Committee

5:15 p.m. Ethics Council

5:30 p.m. Regular Board Meeting

2550 Ada Rd, Lima OH 45801

- I. Roll Call
- II. Focus
- III. Revision and Acceptance of the Agenda
- IV. Correspondence
- V. Hearing of the Public
- VI. Staff Report
- VII. Consent Agenda
 - A. Minutes
 - B. Personnel Report
 - C. Inspection Reports
 - D. Transfers
- VIII. Superintendent's Report
 - A. Superintendent Report for July & August 2019
 - B. Administrative
 - 1. Children Services & Early Childhood Report – June & July 2019
 - 2. Quality & Support Services Report – June & July 2019
 - LODDI financials – April, May, June 2019 and June 2019 minutes
 - 3. Service & Support Administration Report – June & July 2019
 - 4. Human Resources Report – June & July 2019
 - HR Newsletter – July 2019
 - 5. Community Connections Report – June & July 2019
- IX. Old Business
- X. Committee Reports

- A. Ethics Council – August 27, 2019
- B. Finance Committee – August 23, 2019
- C. Planning Committee
- D. Policy Committee

- Amend: Policy 3.1 Confidentiality, Privacy and Computer Security Definitions
- Policy 3.2 Confidentiality- General Rules
- Policy 3.3 Minimum Necessary Information
- Policy 3.4 Confidentiality Safeguards (Oral & Written)
- Policy 3.5 Speaking with Family and Friends of an Individual Receiving Services
- Policy 3.6 Authorizations
- Policy 3.7 Verification
- Policy 3.8 Minors, Guardians/Personal Representatives and Deceased Individuals
- Policy 3.9 Duty to Report Violations and Security Incidents
- Policy 3.10 Disclosures that Do Not Require An Authorization
- Policy 3.11 Individual’s Right to Access Records
- Policy 3.12 Individual’s Right to Request Amendment of Records
- Policy 3.13 Individual’s Right to Receive an Accounting of Disclosures
- Policy 3.14 Individual’s Right to Request Additional Restrictions
- Policy 3.15 Individual’s Right to Request Confidential Communications
- Policy 3.17 Business Associate Agreements
- Policy 3.18 Notice of Privacy Practices
- Policy 3.19 Non-Intimidation and Non-Retaliation
- Policy 3.20 HIPAA Documentation
- Policy 3.38 Social Media
- Policy 3.39 Board Owned Electronic Devices and Remote Computers
- Policy 6.12 Individual Support Services
- Policy 6.19 Complaint Resolution & Appendix

- Abolish: Policy 3.16 Individual’s Right to Notice of Privacy Policies

XI. New Business

- A. Contract for Room & Board with Ottawa Valley Center, Inc.
- B. Recommend Placing Items on GovDeals.net for Auction

- C. Membership with the Southwestern Ohio Educational Purchasing Council
 - D. Accept Change Order Number 001 with Arcon Builders, Ltd
 - E. Create Educational Aide One on One (Temporary) Positions
 - F. Salary Adjustment
 - G. Approve Revised Position Description
 - H. Approve Amended Table of Organization - Policy 1.13
- XII. Board Discussion: Board Training after the September 2019 meeting.
- XIII. Other Items to Come Before the Board
- XIV. Adjournment

Regular Board Meeting
September 24, 2019
Allen County Board of Developmental Disabilities
2500 Ada Road
Lima, OH 45801