

September 24, 2019

78-19 Approval of the Agenda

79-19 Approval of the Minutes from the August 27, 2019 Regular Board Meeting
Approval of Hire of Alexandria Bilikha as an Educational Aide – One on One
(Temporary)
Approval of Hire of Aubreyanna Nichols as an Educational Aide – One on One
(Temporary)
Approval of Resignation of Tammy Smith as Service and Support Associate
Approval of the following Inspection Reports:
Allen County Health Department – Food Inspection
Tim Richards, Maintenance Foreman – Asbestos Surveillance Report
Concurrence with the transfers for August 2019

80-19 Approval of the Financial Summary and Bills Paid in August 2019

81-19 Approve Marimor School Handbook

ALLEN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Minutes

September 24, 2019

5:30 p.m. Regular Board Meeting

2550 Ada Rd, Lima OH 45801

I. Roll Call

The Allen County Board of Developmental Disabilities met in regular session on Tuesday, September 24, 2019 in the administration board room. President Fleming called the meeting to order at 5:30 p.m. with the following roll call response:

Mr. Martin Garlock, present	Mrs. Christina Hood, present	Mrs. Linda Lehman, present
Mr. Robert McPheron, present	Ms. Phyllis Montrose, present	Mr. Adam Stolly, excused
Mr. Thomas Fleming, present		

II. Focus

The mission of the Allen County Board of Developmental Disabilities is:

Supporting individuals with developmental disabilities in Allen County by strengthening partnerships and providing high quality services.

The vision was read by Melissa P. Melissa has received Board services since 2009. She lives in Lima and drives to visit her family in Dayton, OH. In the past Melissa has contracted with the Board to help with SSA surveys and follow-up phone calls. She also had been a past presenter for APPLE (Ability Plus Potential Leads to Excellence); the Board's Disability Awareness program.

Attending with Melissa was Julie Konop, Service and Support Associate (SSA). Julie has worked with Melissa the entire time she has been in services. It was also a pleasure to have Julie attend as she is completing 31 years of service with the Board in January 2020 and plans to retire in the spring. Julie has been in an SSA position for the past 20 years. Prior to SSA, Julie worked in Adult Services and has a long, rich history with many of the individuals served by the Board.

Pledge of Allegiance

III. Revision and Acceptance of the Agenda

RESOLUTION 78-19:

Ms. Montrose moved to approve the agenda.

Mr. McPheron seconded the motion to approve the agenda.

Mrs. Hood, yes
Ms. Montrose, yes

Mrs. Lehman, yes
Mr. Garlock, yes

Mr. McPheron, yes
Mr. Fleming, yes

IV. Correspondence

There was no correspondence this month.

V. Hearing of the Public

VI. Staff Report

There was no staff report this month.

VII. Consent Agenda

SUPERINTENDENT'S RECOMMENDATION 79-19: Superintendent Schnipke recommended the Board consent to the following items:

- A. Approval of the minutes from the regular meeting held August 27, 2019.
- B. Accept Personnel Report
 - 1. New Hires
 - a. Alexandria Bilikha was hired as an Educational Aide – One on One (Temporary) effective September 3, 2019 at an hourly rate of \$12.31.
 - b. Aubreyanna Nichols was hired as an Educational Aide –One on One (Temporary) effective September 3, 2019 at an hourly rate of \$12.31.
 - 2. Transfers
 - 3. Terminations
 - a. Tammy Smith, Service and Support Associate, resigned effective November 1, 2019.
- C. Inspection Reports
 - Type: Food Inspection
 - Company: Allen County Health Department
 - Date: September 10, 2019
 - Scope: Marimor School

Results: Cafeteria staff not properly restraining hair according to new guidelines for 2019; facility in good compliance. Kitchen staff are now wearing recommended headwear.

Type: Asbestos Surveillance Report
Company: Tim Richards, Maintenance Foreman
Date: August 27, 2019
Scope: Administration Building, Marimor School and Marimor Industries
Results: No changes found.

D. Concurrence with the transfers of Allen County Board of Developmental Disabilities during August 2019.

Mr. McPheron moved.

Mrs. Hood seconded the motion.

Mrs. Lehman, yes
Mr. Garlock, yes

Mr. McPheron, yes
Mrs. Hood, yes

Ms. Montrose, yes
Mr. Fleming, yes

VIII. Superintendent's Report

A. Superintendent Report for September 2019

B. Administrative

1. Children Services & Early Childhood Report– August 2019
 - Marimor School Newsletter, Volume 4, Number 1
2. Quality & Support Services Report – August 2019
 - LODDI financials & Meeting Minutes – July/ August 2019
3. Service & Support Administration Report – August 2019 7
4. Human Resources Report – August 2019
 - HR Newsletter – September 2019
5. Community Connections Report – August 2019

IX. Old Business

X. Committee Reports

A. Ethics Council

B. Finance Committee – Met on September 20, 2019

Mr. Garlock reported that revenue was approximately 9.1 million dollars, which was 12% over budget. Expenditures were about 6.2 million dollars, which was 14% under budget. This was due to

lower workers comp costs and vacancies. Mr. Garlock also reported that the current salary schedule for non-union employees was going to be updated within the next couple of months.

FINANCE COMMITTEE RECOMMENDATION 80-19: The Finance Committee recommended that the Board approve the Financial Summary and bills paid for August 2019.

Mr. Garlock moved.

Mr. McPheron seconded the motion.

Mr. McPheron, yes
Mrs. Hood, yes

Ms. Montrose, yes
Mrs. Lehman, yes

Mr. Garlock, yes
Mr. Fleming, yes

- C. Personnel Committee
- D. Planning Committee
- E. Policy Committee

XI. New Business

- A. Approve Marimor School Handbook

A revised school handbook for the 2019-2020 school was presented. The staff directory and cafeteria prices were updated on pages 2 and 6 accordingly. Brenda Kane's name will be removed due to her resignation.

SUPERINTENDENT RECOMMENDATION 81-19: The Superintendent recommended the Board approve the updated 2019-2020 Marimor School Handbook with the removal of Brenda Kane who resigned.

Ms. Montrose moved.

Mrs. Lehman seconded the motion.

Ms. Montrose, yes
Mrs. Lehman, yes

Mr. Garlock, yes
Mr. McPheron, yes

Mrs. Hood, yes
Mr. Fleming, yes

XII. Board Discussion:

Superintendent Schnipke reported that our new Intervention Specialist has resigned. The Director of Education and Early Intervention and the HR Director will try to find a replacement within the next 30 days.

The garage sale fundraiser for the All Ability Playgrounds was a success. To date over \$4,200 has been raised with more money still coming in for scrap metal. The next fundraisers will be the Chicken BBQ fundraiser on October 3rd and then in December we will be selling cookie kits from Sarah's Sweets.

The 2nd half 2019 update for the Annual Action Plan was reviewed.

XIII. Other Items to Come Before the Board

Mr. Fleming asked the Board to consider changing the day of the week that Board meetings were held. The Board decided to keep the meetings on Tuesday nights but to move the start time to 5:00 instead of 5:30.

XIV. Adjournment

Mr. McPheron moved to adjourn the meeting at 5:59 p.m.

Mr. Garlock recommended the motion to adjourn.

Mr. Garlock, yes
Mr. McPheron, yes

Mrs. Hood, yes
Ms. Montrose, yes

Mrs. Lehman, yes
Mr. Fleming, yes

Regular Board Meeting
October 22, 2019
Allen County Board of Developmental Disabilities
2500 Ada Road
Lima, OH 45801


Chris Calvelage, Clerk


Phyllis Montrose, Recording Secretary